



## 1.0 FTE - Middlesex London Ontario Health Team Clinical Improvement Project Support

*Improving our healthcare experience together – where people are heard, care is connected, and whole health is possible for everyone*

The Middlesex London Ontario Health Team is seeking a dynamic individual passionate about healthcare system improvement to work effectively with Middlesex London OHT staff, members, and stakeholders in the role of Clinical Improvement Project Support. Ontario Health Teams (OHTs) are developing across the province to better connect care. The Middlesex London OHT is a local committed team of health and social service providers and community members who are dedicated to better connecting and improving equitable access to healthcare across Middlesex London.

<b>Position:</b>	Middlesex London Ontario Health Team (OHT) Clinical Improvement Project Support
<b>Reporting to:</b>	Senior Project Manager, Middlesex London OHT
<b>Partnering with:</b>	Clinical Lead (Primary Care), Clinical Lead (Specialty Care), the London Middlesex Primary Care Transformation Lead, Middlesex London OHT Lead, the Middlesex London OHT Operations Team

The Clinical Improvement Project Support will provide administrative and project support to the Clinical Lead (Primary Care), Clinical Lead (Specialty Care), the London Middlesex Primary Care Transformation Lead, and various provider partners that are actively engaged in Middlesex London OHT initiatives/improvements. Additionally, this individual will work closely with the OHT Primary Care cluster representatives and London Middlesex Primary Care Alliance (LMPCA) Executive to ensure coordination of primary care-related clinical improvement implementation efforts across the OHT.

### Key Duties:

- Drafting, editing, and finalizing OHT documents related to engagement, planning work, and implementing improvements (e.g., slide decks, briefing notes, work plans, terms of reference, memos, surveys)
- Coordinating the schedules and meetings with clinical partners, developing meaningful agendas, and facilitating synchronous and asynchronous planning, discussion, engagement, and feedback
- Tracking, documenting, and communicating work progress, issues, and successes with key stakeholders
- Actively advancing improvement work by directly supporting clinical partners to test improvements and by following up on commitments with partners

## Key Competencies

- System thinker with understanding and appreciation of the importance of clinical engagement and leadership in health system integration, design, planning and implementation.
- Able to work effectively with a diverse group of clinical and non-clinical stakeholders in diverse organizations
- Excellent communicator, attention to detail, and team player with a passion for health system improvement and health equity
- Self-directed and highly motivated with superb interpersonal and communication skills (both written and oral), with a strong ability to build and support numerous stakeholder relationships
- Relentlessly focused on ensuring patient/client, caregiver, and provider partners have a central role in design, planning and decision making.

## Qualifications and Experience

- Minimum of 3 years' experience working with health care practitioners
- Expertise, understanding, and/or passion for population health management, health equity, quality and process improvement, and digital health.
- Excellent problem-solving skills, negotiation, issues management, organizational, project management, decision making and analytical skills
- Ability to manage competing demands and meet demanding timelines.
- Extensive experience with Microsoft Office products (e.g., Word, PowerPoint, Excel, Outlook, MS Teams)

Competitive salary and benefits commensurate with experience

**Please send your letter of interest and resume to:**

Middlesex London Ontario Health Team Search Committee  
c/o Julie Goodchild, People Services Supervisor, Thames Valley Family Health Team (Middlesex  
London OHT Support Office)  
[hrtvfht@thamesvalleyfht.ca](mailto:hrtvfht@thamesvalleyfht.ca)

Interested candidates are invited to submit a letter of interest and resume no later than August 2, 2022 at 4:00 PM. The successful candidate will be required to undergo a criminal background check and medical screening. To be eligible to apply you must have a Social Insurance Number and in some cases a valid work permit and must provide proof of completed COVID vaccine series with QR code (two vaccines with second dose received more than 14 days ago).

While we thank all applicants, only those under consideration will be contacted for an interview.

*Middlesex London Ontario Health Team (TVFHT) is an Equal Opportunity employer and committed to hiring staff that reflect the full diversity of the communities where we live and work. Should you require accommodation in making an application, please contact our Support Office. All qualified applicants, including minorities, indigenous, women, veterans, and individuals with disabilities are encouraged to apply.*